UNIVERSITY OF SOUTH AFRICA

APPLICATIONS ARE HEREBY INVITED FROM THE FOLLOWING CATEGORIES OF CURRENT EMPLOYEES/WORKERS AT UNISA:

- PERMANENT EMPLOYEES;
- FIXED-TERM EMPLOYEES
- TES (TEMPORARY EMPLOYMENT SERVICES)
- EMPLOYEE/APPLICANT WHO, AT THE TIME OF THE ADVERTISEMENT WAS ACTIVE IN ONE OR ANY CATEGORY OF EMPLOYMENT MENTIONED ABOVE WITHIN THE UNIVERSITY

PORTFOLIO:	**REGISTRAR**
DIRECTORATE:	**MIDLANDS REGION** **RUSTENBURG (POTCHEFSTROOM, MAHIKENG) X1**
POSITION:	**STUDENT COUNSELLOR P7**
Ref No:	**(Midlands/SC/P7/Perm/HMOK/2024)**

Purpose:

The purpose of the job is to deliver professional counselling services in the Region to prospective, enrolled and exit and exit-level students.

Minimum Requirements:
- A completed Honours degree in Psychology
- Registration with the Health Professions Council of South Africa (HPCSA) as a Counsellor or Psychologist in a category relevant to the work to be done preferably in the area of Student Counselling
- At least five (5) years relevant experience
- A valid Drivers licence

Recommendations
- A Masters qualification in Counselling, Clinical or Educational Psychology will serve as a recommendation
- Experience in developing / providing digital counselling services and resources and experience in the use of social media in an educational context will serve as a recommendation

Knowledge
- Current developments in Higher Education policies and legal frameworks in South Africa and internationally
- HPCSA (Board of Psychology) guidelines
- The influence of technology on counselling practices in open and distance learning Being

familiar with the different generations of distance education in order to understand the developmental impact of e-learning and blended learning, with specific reference to massive open online courses (MOOCs) and how that contributes to the innovative capacity of the student counsellor

- Competence and experience in counselling diverse populations (eg different race / ethnic groups / LGBT / persons with disabilities)

Duties:

- Counselling
- Training
- Professional Development
- Effective communication and liaison

Assumption of duty:	As soon as possible
Salary:	Remuneration is commensurate with the seniority of the position
Closing date:	$(`>i `m̀&$&(
Enquiries:	(014) 594-8847 Mr. H Mokotjo

Any change in conditions of service will only become operative after one calendar month's written notice and will be made in full compliance with the relevant provisions of the Labour Laws.

The completed prescribed application form (Application for a permanent administrative or professional post) must be accompanied BY COMPREHENSIVE CURRICULUM VITAE and ORIGINAL certified copies (within the period of six months) of:

- **All educational qualifications**
- **Driver's license**
- **Identity document and**
- **Proof of SAQA verification of foreign qualifications**
- **UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.**
- **The contact details of three contactable references must be provided, one of which must be from your present line manager.**
- **UNISA is not obliged to fill an advertised position.**
- **Late, incomplete and incorrect applications will not be considered.**
- **The prescribed application form is obtainable from:**
  http://www.unisa.ac.za/vacancies (HR-PA 001)
- **Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.**

We welcome applications from Persons with Disabilities ♿

Applications must be **submitted in an envelope clearly marked with the name of the relevant Regional Service Centre, the position applied for and the <u>reference number of the position.</u>**

Hand delivered applications can be submitted at:

UNISA, 19 Steen Street, Rustenburg

Or emailed to:

hr-midlands@unisa.ac.za

Applicants <u>MUST</u> ensure that their applications reach UNISA before 16h00 on the closing date.

Correspondence will be limited to short-listed candidates only. If you have not been contacted within 2 months after the closing date of this advertisement, please accept that your application was not successful.